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From: Phillips, Anna
Sent: Tue 5/16/2017 5:17:37 PM
Subject: Fiscal Data for Administrator's Italy Mission
Fund Cite for EPA Administrator to Italy June 2017 Draft 1.docx

Dear Paula, Mardiko and Carol,

Attached is a draft fund cite cable which outlines anticipated OECA and AO expenses for the Administrator's upcoming travel to Italy June 5-13. These estimates are based on extensive consultation among OECA (PSD), AO, OITA and the U.S. Embassy in Rome and reflect our current understanding of the expected costs.

FYI, we will be having a planning call with Embassy Rome tomorrow (Wednesday) morning that might result in some (slight) changes to this draft and final estimates. However, I wanted to share what we have now to let you know that we will be needing fiscal data from your respective offices in the next few days in order to complete the fund cite.

I will be back in touch tomorrow after our call to share the final version and will appreciate receiving your fiscal data as soon as you can and no later than **Monday, May 22nd**.

Many thanks, as always, for your help!

Best,

Anna

Anna Phillips

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